

Technician Name:

Organisation:

Suggested Guidance on Competency Evidence				
	Portfolio	Question & Answer	Observation	Comments
Delivery of Patient Care				
Initial Patient Contact				
1.1 Patient Introduction Core			✓	
1.2 Patient Assessment Core		✓	✓	
1.3 Patient Consent Core	✓		✓	
1.4 Relevant Medicines Management Background Core	✓		✓	
1.5 Identification of Non-Adherence Core	✓	✓	✓	
1.6 Identification of Allergies Core	✓	✓	✓	
1.7 Consultation & Referral Core – where direct patient contact		✓	✓	
The Prescription				
1.8 The prescription is legal Core	✓	✓	✓	
1.9 The Prescription is clear Core	✓	✓	✓	

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1.10 The prescription is clearly endorsed Core			✓	
1.11 Assessment of PODs - accuracy Core			✓	
1.12 Assessment of PODs - discrepancies Core	✓		✓	
	Portfolio	Question & Answer	Observation	Comments
Medicines Reconciliation				
1.13 Medicines Reconciliation Core	✓		✓	
1.14 Medicines Reconciliation Discrepancies Core	✓		✓	
Supply of Medicines				
1.15 Supply of Medication Core	✓			
1.16 Supply Problems Core	✓	✓		
1.17 Labelling of the medicines Core	✓		✓	
Use of Guidelines				
1.18 Use of Guidelines Core	✓	✓		
Drug Specific Issues				
1.19 Medicine Use Core		✓	✓	

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1.20 High Risk Medicines Core		✓	✓	
1.21 Ensures appropriate dose Core	✓	✓	✓	
1.22 Selection of dosing regimen Optional	✓	✓	✓	
1.23 Selection and supply of formulation Core	✓	✓	✓	
	Portfolio	Question & Answer	Observation	Comments
Drug Interactions				
1.24 Drug – drug interactions Core	✓	✓	✓	
Medicines Information & Patient Education				
1.25 Public Health Optional	✓	✓	✓	
1.26 Health Needs Core		✓	✓	
1.27 Need for information is identified Core		✓		
1.28 Medicines Information Core	✓		✓	
1.29 Provision of written information on Medicines Core	✓	✓	✓	
Additional Activities				

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1.30 Self Administration Optional	✓	✓	✓	
1.31 Administration of Medicines by Technician Optional	✓	✓	✓	
1.32 Controlled Drug checks on Wards Optional	✓		✓	
Identification of Medicines Management Problems				
1.33 Identification of Medicines Management Problems Optional	✓	✓		
	Portfolio	Question & Answer	Observation	Comments
Transfer of Care				
1.34 Discharge Date Core		✓	✓	
1.35 Discharge Medication – POD check Core	✓		✓	
1.36 Discharge Medication - ordering Core	✓		✓	
1.37 Discharge Medication - discrepancies Core	✓	✓	✓	
1.38 Existing Compliance Aid (MDS) Patients Optional	✓	✓		
1.39 New Compliance Aid (MDS) Patients Optional	✓	✓		

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Evaluation of Outcomes				
1.40 Record of Contributions/Intervention Core	✓			
1.41 Assessing Outcomes of Contributions Core	✓	✓		
Personal Competencies				
Personal Organisation				
2.1 Prioritisation Core		✓	✓	
2.2 Punctuality Core			✓	
2.3 Initiative Core		✓	✓	
2.4 Efficiency Core		✓	✓	
	Portfolio	Question & Answer	Observation	Comments
Effective Communication Skills				
2.5 Patient and Carer Core	✓		✓	
2.6 Other Healthcare Professionals Core	✓		✓	
2.7 Immediate Pharmacy Team Core	✓		✓	
2.8 Across the Interface Core	✓		✓	

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Team work				
2.9 Pharmacy Team Core		✓	✓	
2.10 Multi-disciplinary team Core		✓	✓	
Professionalism				
2.11 Attitude Core			✓	
2.12 Confidentiality Core		✓	✓	
2.13 Recognition of Own Limitations Core	✓	✓		
2.14 Responsibility for Own Actions Core	✓	✓		
2.15 Responsibility for Patient Care Core	✓	✓		
2.16 Personal Development Core	✓			
	Portfolio	Question & Answer	Observation	Comments
Problem Solving				
Gathering Information				
3.1 Accesses Information Core	✓	✓		

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3.2 Summarises information Core	✓	✓		
3.3 Up to Date Information Core	✓			
Knowledge				
3.4 Actions and Uses of Drugs Optional		✓	✓	
3.5 Side Effects Core		✓	✓	
Analysing information				
3.6 Evaluates Information Core	✓			
3.7 Problem Identification Core	✓	✓		
3.8 Appraises options Core				
3.9 Decision Making Core	✓	✓	✓	
3.10 Logical Approach Core		✓	✓	
Providing Information				
3.11 Provides Accurate Information Core	✓		✓	
	Portfolio	Question & Answer	Observation	Comments
3.12 Provides Relevant Information Core	✓		✓	

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3.13 Provides Timely Information Core			✓	
Follow up				
3.15 Ensures Resolution of Problem Core	✓			
Management and Organisation				
Clinical Governance				
4.1 Clinical Governance Issues Core		✓	✓	
4.2 Risk Management and Medicines Safety Core	✓	✓		
4.3 Standard Operating Procedures Core		✓	✓	
4.4 Working Environment Core			✓	
Service Provision				
4.5 Quality of Services Core	✓			
4.6 Service Delivery Core		✓		
Budget setting and reimbursement				
4.7 Service Re-imburement (primary care) Optional	✓			

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4.8 Prescribing Budgets Optional		✓		
4.9 Formulary/Substitution procedures Core	✓	✓	✓	
Organisations				
4.10 Organisational Structure Core		✓		
4.11 Professional Organisations Optional		✓		
4.12 Pharmaceutical Industry Optional		✓		
Training				
4.13 Staff – Induction Core	✓		✓	
4.14 Staff – Supervision Optional	✓		✓	
4.15 Other Healthcare Professionals Optional	✓		✓	
Staff Management				
4.16 Performance Management Optional	✓			
4.17 Staff Development Optional	✓	✓		
4.18 Employment Issues Optional	✓	✓		

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Competency Development & Evaluation Group

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Procurement				
4.19 Pharmaceutical Optional		✓		
4.20 Supply Problems Core		✓		
4.21 Stock Management Core/Optional			✓	
4.22 Cost Effectiveness Optional	✓	✓		